

**GOVERNMENT OF MEGHALAYA
PROGRAMME IMPLEMENTATION & EVALUATION DEPARTMENT**

NOTIFICATION

Dated Shillong, the 11th October, 2010

No. PID(CC).5/2010/Pt./32 – The Governor of Meghalaya is pleased to constitute the Joint Working Group (JWG) for implementation of Unique ID Project in Meghalaya with the following as members :-

I. State Government Team:

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|--|-----------------------|
| (a) Additional Chief Secretary & State Nodal Officer | – Head of JWG |
| (b) Commissioner & Secretary, IT Department | - Member (Technology) |
| (c) State Informatics Officer, NIC Meghalaya | - Member (Technology) |
| (d) Commissioner & Secretary, I & PR Department | - Member (IEC) |
| (e) All Deputy Commissioners | - Members |
| (f) System Engineer, State Computer Cell | - Convenor |

II. UIDAI Team:

1. UIDAI Nodal Officers
 - (a) Shri D. Khound, Assistant Director General, UIDAI, Regional Office, Guwahati
 - (b) Shri Ashish Kumar, Assistant Director General, UIDAI, Headquarters.

2. UIDAI Technology Manager & UIDAI Project Manager
 - (a) Shri Piyush Peshwani
 - (b) Shri Sanjay Saxena

3. UIDAI IEC Resources
 - (a) Shri Shankar
 - (b) Shri Sudershan

4. UIDAI Application Manager
 - (a) Shri Tushar

Roles and responsibilities:

Registrar / UIDAI Nodal Officer	<ul style="list-style-type: none">• Single Point of Contact for Aadhaar implementation for the Registrar• Manage the project plan and all interfaces between UIDAI & Registrar• Setup meetings of the Joint Working Group and schedule workshops as needed to deliver on the project goals and timelines
Registrar / UIDAI Project Manager / Registrar Resource Person	<ul style="list-style-type: none">• The member will support the Registrar in all project related areas – setup demos / workshops etc. as needed; ensure deliverables as mentioned in the project plan & alignment checklist are completed – and draw SMEs from various process teams to support process integration (enrolment, authentication, updation, logistics etc.) (where a Resource

	<p>Person is appointed, the Registrar Project Manager role can be played by the Resource</p> <p>Person and the Registrar can instead include a Process SME in the working group)</p> <ul style="list-style-type: none"> • Identify issues in implementation and suggest appropriate resolution • Interface with other units / members in UIDAI to meet project goals; including with the Registrar Onboarding , Product & Applications teams
Registrar Process Manager	<ul style="list-style-type: none"> • The member will support the project w.r.t. all process implementation issues – and provide SME on various processes to support process integration (enrolment, authentication, updation, logistics etc.) (this member may be included in addition to a Resource Person in the working group)
Registrar / UIDAI Technology Manager	<ul style="list-style-type: none"> • Each member will support the project in all technology related areas – setup demos / workshops etc. as needed; ensure deliverables as mentioned in the project plan & alignment checklist are completed • Identify issues in implementation and suggest appropriate resolution • Interface with Technology Product teams in the Registrar / UIDAI organisation as needed
Registrar/UIDAI Applications Manager	<ul style="list-style-type: none"> • Demonstrate UID applications to the registrar and work with the registrar's apps manager in innovating and customizing UID enabled solutions for the registrar; will be aligned on need basis; Work with the ecosystem in developing the solutions for the registrar • Supports the project in all applications related areas – setup demos / workshops etc. as needed; ensure deliverables as mentioned in the project plan
Registrar/UIDAI IEC Manager	<ul style="list-style-type: none"> • Planning for IEC related activities as per UIDAI guidelines • All other matters related to IEC (public awareness programmes)



(W.M.S. Pariat, IAS)
Chief Secretary, Meghalaya